



# CITY MANAGER'S NEWSLETTER



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April 5, 2013

## **OLD COURTHOUSE MASONRY REPAIR BEGINS**



On Monday of this week, Mike Harris Masonry started masonry work on the Old Courthouse and Sheriff's House. There are three areas that were identified as "critical needs" that if left in their current condition could start to affect the interior of the spaces by allowing

water and moisture to enter the building. Bricks that are being removed and that are salvageable are being reused as much as possible. The bricks from the Sheriff's garage that was torn down in 2012 were stockpiled and are also being re-used on the Old Courthouse. Also, **Department of Public Works employees** saved hundreds of bricks from walls that were removed from the Sheriff's House basement. The contractor is able to use these on the exterior walls of the Sheriff's House and was excited to see these bricks saved as they are difficult to find. Recycling materials from the old garage has saved the City money and allows for less waste in landfills. All masonry work should be completed by the end of April.

## **CITY MAY BE RECIPIENT OF GRANT FUNDS**

The City was recently notified that it is eligible to receive grant funds from the Illinois Department of Commerce and Economic Opportunity for a roadway infrastructure improvement project that meets state grant bonding requirements. Grant funds can be awarded for a proposed upcoming project or one that has been completed within the past three years. **City Engineer Al Wilson** has been working on the grant submittal survey and has been gathering supplemental data as required by the State. Once the survey and supporting data is received and approved by the State, a grant agreement will be completed and the payment and/or reimbursement process can begin. This grant could provide the City with up to \$300,000 in additional revenue when approved.

## **SUMMER CITY SCENE OFF TO THE PRINTER**

After a series of corrections and revisions, the Summer City Scene has been forwarded to the printer. The City Scene will be direct mailed the week of April 15 to over 15,000 residents in the 60098 zip code and the west side of Wonder Lake (District 200 boundaries).

The 72-page brochure is compiled by the **Recreation Department** with submittals from various City departments. In addition to the general information about City services that are published in each edition, there is also program information for the Challenger Learning Center, **Opera House, Library, NISRA, Woodstock Water Works**, the **Recreation Center**, and the **Recreation Department**.

### **IN THIS ISSUE...**

**2 Recruitment News**

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## **RECRUITMENT NEWS**

Please join us in welcoming **Jill Sullivan** who began work as **Maintenance Worker** in the **Parks** division of **Public Works** on Monday, March 25<sup>th</sup>.

An offer of employment has been made and accepted for **Youth Services Librarian** with the **Woodstock Public Library**. **Mary Ryan** (no relation to current **Librarian Beth Ryan**) will join the **Library** staff on Monday, April 15<sup>th</sup>.

The recruitment below was posted this week and is open for application as shown:

### **FT Police Telecommunicator**

The Woodstock Police Department seeks highly responsible emergency dispatcher for police and fire/rescue calls. Min.qual: HS grad or equiv.; excellent communications and customer service skills; previous dispatching experience desirable; bilingual Spanish skills a plus. Position works assigned shift based on seniority with rotating days including weekends. Base salary to start: \$17.8216 hourly/\$37,069 yrly, with excellent benefits. Current resume including salary history, and cover letter highlighting qualifications, should be emailed to: [humanresources@woodstockil.gov](mailto:humanresources@woodstockil.gov). Formal applications will be emailed to the most qualified candidates and must be returned by the specified deadline date in order to receive consideration. The City reserves the right to select only the most qualified applicants for an interview. EOE. **Deadline: Friday, April 19, 2013.** EOE.

The following opening remains posted through next week:

### **LPT Library Desk Assistant**

The City of Woodstock has opening for a limited part-time Library Desk Assistant at the Woodstock Public Library. Position works 10-15 hrs./wk., with a current schedule of Monday, Wednesday & Thursday, 5PM-9PM, with rotating weekends and other hours as assigned. Duties include checking library materials in/out; issuing library cards; reshelving materials; customer relations. Min. qual.: HS grad or equiv.; familiarity with computers, Internet and office equipment; ability to calculate multiple fee payments and make accurate

change; ability to lift, carry and push heavy loads (30-40 lbs.) and stand for long periods required; skill at providing excellent customer service in high-traffic environment essential. Bilingual candidates encouraged to apply. Starting rate \$14.47/hr.; no additional benefits are provided. To receive an application for this position email [humanresources@woodstockil.gov](mailto:humanresources@woodstockil.gov), or contact the HR Department, Woodstock City Hall, 121 W. Calhoun St, 815/338-1172. **Deadline: Friday, April 12, 2013.** EOE.

In addition to the **Public Works Director** recruitment shown below, the executive recruitment for the position of **Finance Director** is now also posted on targeted professional and social media websites as follows:

### **Finance Director**

Charming historic community and county seat of McHenry County, located 65 miles northwest of Chicago on Metra rail, seeks Finance Director candidates. Operating under council-manager form of govt., position is appointed by City Mgr., supervises a staff of 6, and oversees \$28M total budget serving population of 24,658. GFOA Certification for Achievement of Excellence in Financial Reporting for the past 18 years. Standard & Poor's bond rating AA-. Requires Master's degree in Finance, Business or Public Administration, or Bachelors with CPA certification, and 5 years increasingly responsible public financial administration experience. Desire innovative person with strong customer service, leadership, team building, strategic planning and communication skills. Salary range: \$84,277 (min) \$107,548(mid) \$130,819(max). Position profile and required application materials may be obtained at [www.woodstockil.gov](http://www.woodstockil.gov) under Employment Opportunities. Application deadline: **Tuesday, April 30, 2013.** EOE.

## RECRUITMENT NEWS

### Public Works Director

Woodstock, a charming historic community of just under 25,000 and far northwest suburb of Chicago, seeks candidates for Public Works Director. This position reports to the City Manager and is responsible for directing, developing, organizing, planning, and implementing all Public Works-related services and programs covering 7 divisions: Administration/Engineering, Streets, Parks, Sewer & Water Maintenance, Water Treatment, Wastewater Treatment, and Fleet Maintenance. For more information about the Woodstock Public Works Director position, the position profile and how to obtain required application materials, please visit the employment opportunities section of the City of Woodstock website at [www.woodstockil.gov](http://www.woodstockil.gov). Application deadline: **Friday, April 19, 2013, 5:00 PM.** EOE.

## MEETINGS NEXT WEEK

Tuesday, April 9- Economic Development  
Commission – 8:00AM, Council Chambers  
Tuesday, April 9 –Parks and Recreation  
Commission -7PM, Council Chambers

## QUOTE

**“Everybody likes a compliment.”**

*Abraham Lincoln*

## HEALTH & SAFETY MESSAGE: VITAMIN D GETS AN “A”

Vitamin D, the “sunshine vitamin,” has achieved a whole new level of importance in the American diet. Significant studies have shown that this vitamin has far-reaching positive benefits, besides just keeping bones strong. Vitamin D also: lowers susceptibility to colds and flu; stimulates better brain function; lowers percentage of body fat in women; decreases risk of heart disease and diabetes; decreases risk for autoimmune disorders; and, may also play a role in preventing breast and colon cancers.

In fact, studies have been so conclusive about the vitamin’s positive effects and many health organizations are now recommending a minimum daily intake of 800-1000 IUs, instead of the previous level of 200-400 IUs.

Of course, a great source of Vitamin D is fortified milk; however, many of us decrease our intake of this beverage as we age. Cheese, yogurt and fortified cereals are also good sources, as are oily fish such as tuna, salmon and sardines. Ten to 15 minutes of sunshine several times a week is also helpful to maintain good levels of vitamin D, but one way to insure adequate intake is through supplements. Keep in mind that vitamin D3 is stronger and more effective than D2, although common supplements may contain only D2.

